

Maryland Certified Public Manager® Program Cohort 5 Program Schedule

Date	Course Name
09/08/16	Program Orientation
Leadership Style and Personal Productivity	
09/15/16	Understanding Your Leadership Style Session 1
09/16/16	Understanding Your Leadership Style Session 2
10/20/16	Nonprofit Governance and Management: A Legal Framework (Nonprofit group)
10/21/16	Public Sector Ethics
11/16/16	Personality Style and Effectiveness
11/17/16	Information and Technology Update & Microsoft Office Software Tools
11/18/16 (A.M.)	Managing Multiple Priorities
11/18/16 (P.M.)	Effective Delegation and Coaching
Strategic Management	
12/08/16	Effective Performance Measurement
12/09/16	Strategic Management in the Public Sector
01/19/17	Lean Process Session 1
01/20/17	Lean Process Session 2
02/15/17	Project Management
02/16/17	Lean Process Session 3
Managing Others	
02/17/17 (A.M.)	Capstone Project Work Session 1*
02/17/17 (P.M.)	Leading from the Middle
03/16/17	Innovation in the Public Sector
03/17/17	Nonprofit Personnel Management (Nonprofit group)
	Public Personnel Management: A Legal Framework (Government group)
04/19/17	Managing and Promoting Diversity in the Public Sector
Leading Teams - Working Across Boundaries	
04/20/17	Capstone Project Work Session 2*
04/21/17	Conflict Management and Effective Negotiation Session 1
05/17/17	Hold for Inclement Weather Closing Make Up Day
05/18/17	Building and Leading Teams
05/19/17	Conflict Management & Effective Negotiation Session 2
Using Data to Improve Organizational Effectiveness	
06/21/17 (A.M.)	Critical Thinking and Problem Solving
06/21/17 (P.M.)	Data Based Decision Making
06/22/17	Program Evaluation Session 1
Managing Public Funds	
07/20/17	Procurement and Contracting in the Public Sector
07/21/17	Revenue Strategies in Nonprofits (Nonprofit group)
	Public Sector Budgeting & Finance (Government group)
09/14/17	Financial Literacy and Leadership for Nonprofit Managers (Nonprofit group)
09/15/17	Program Evaluation Session 2
10/19/17	Grants Management
10/20/17	Capstone Project Work Session 3*

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<i>Communication and Promotion</i>	
11/16/17	Effective Professional Writing
11/17/17	Presentations Skills for Public Managers
12/07/17	Effective and Appropriate Use of Social Media
12/08/17	Marketing and Branding
<i>In the Public Interest</i>	
01/24/18	Capstone Project Work Session 4*
01/25/18	Administrative Law/Nonprofit Advocacy
01/26/18	The Legislative Process
<i>Graduation</i>	
02/15/18	Capstone Projects Presentations and Graduation (Tentative)

*Note: The Capstone sessions are delivered throughout the Program cycle
Classes are offered during the day between 9:00 a.m. and 4:00 p.m. The program dates are subject to change.